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ASSESSMENT RELEASE FORM

Applicant's Name _____ Date of Birth _____ Grade Applying _____

Address _____

Parent's Names _____

Phone: Home _____ Father _____ Mother _____

Thank you for choosing **Child Psychological Services** to administer your child's school evaluation. Please read this material carefully. Usually the evaluation procedure is much more difficult for parents than for children! Remember your child will take cues from you, so if you are relaxed and comfortable, your child will be relaxed and comfortable as well.

The various tests used for private school admissions are administered according to age, not grade. Age is determined based on the child's age on the day of evaluation, not the child's age when school opens in the fall. There is no reading required on any of the tests. These tests are measures of cognitive ability, not academic achievement. Academic achievement testing is available; however it is not usually required for private schools' admissions.

It is your responsibility to know which test your child needs for the particular school to which you are applying. *Please be certain of this before you arrive for your appointment.* The two most common tests used for admissions are:

- **Wechsler Intelligence Scale for Children – Fifth Edition (WISC-V)** – this test is the most commonly used and is for use with children aged 6 years through 16 years 11 months (6:0 – 16:11). It usually takes about 60 to 90 minutes to administer, depending on the child's age.
- **Wechsler Preschool and Primary Scale of Intelligence – Fourth Edition (WPPSI-IV)** – this test is most commonly used for children aged 2 years 6 months through 7 years, 7 months (2:6 – 7:7). It usually takes about 45 to 90 minutes to administer, depending on the child's age.

Has your child taken the WISC-IV or WPPSI-IV in the past 12 months? YES NO

Is a language other than English spoken at home? YES NO

If yes, what language? _____

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Fees are payable by check and due at the time of evaluation. If you cancel your appointment with less than 3 business days notice, a fee of \$50 will apply. Results will not be available immediately because we need time to score your child's responses. You will receive a written report within 5-7 business days. **Expedited reports (provided within 1-2 days) can be accommodated for an additional fee of \$75.** If you have any questions, we will be happy to answer them briefly over the phone. Some people have in-depth questions that they wish to discuss at length. You may set up a time to come into the office for a consultation; however, there may be an additional charge for this service. Also, if you are rushing to meet a deadline, please let us know. We may be able to assist you in expediting your child's results.

Please list the schools to which you would like your child's results to be released:

If you decide later to apply to other schools, we are happy to mail or fax your child's results at any time. In order to do this, we will need your written permission. Please mail us a dated request (do not phone or email) that includes your child's name and the names of the additional schools to which you want results sent. Be sure to sign it. We keep results for several years.

I have read all of the above information and signify my agreement by my signature below.

Parent
Signature: _____

Date: _____

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FREQUENTLY ASKED QUESTIONS

We look forward to meeting and working with your child. We hope the following will answer your questions about school evaluations. If your question is not covered here, please don't hesitate to let us know.

Is it better to wait until my child is older to have the evaluation done?

All of the Wechsler assessment instruments are normed in four-month increments so children are compared with their own age group at the time they are evaluated. For example, a child evaluated in October is compared against different norms than the same child evaluated in February. There is no material benefit to waiting until your child is older to have him/her evaluated.

What should I tell my child to prepare him/her?

You might consider telling your child something like, "We are going to do some things that will help your mom/dad decide what will be a really good school for you next year." This lets your child know the purpose of the activities. We avoid the word "test." Your child should expect to do various activities, each of which take about 5 to 10 minutes. Most children find the activities fun.

What if my child does not do as well as I think he/she can? Can we re-test?

Most children score within the "average range," which means that their cognitive development is within normal limits for what we expect of someone their age. Due to practice effects, your child cannot be re-tested using the same instrument for one year. You can choose to have your child re-tested using a different test; however, most schools discourage re-testing.

What does the evaluation measure and how does the school use the results?

All school applicants are required to participate in an individual evaluation. The evaluation will help the school determine the academic environment and class placement that are in the best interest of the student. The evaluation measures verbal abilities, nonverbal reasoning, short-term/working memory, and visual/fine-motor skills. In addition, both the WPPSI and the WISC provide a Full Scale IQ Score. Taken as a whole, results should help assess your child's abilities, school readiness, and learning style. The admissions committee will try to determine if your child is an appropriate match for their school. Of course, other factors besides the test results will be considered in making this decision. Sometimes results are used to help the school determine which classroom or teacher would be most appropriate for your child.